

श्रम स्वीकृतिको लागि दिने निवेदनको ढाँचा

To

The Department of Labour,

.....

Kathmandu,

C/O

(Name Of the Concerned Nepali Embassy or Nepali Diplomatic Mission)

Sir/Madam,

As per the Section 23 of Labour Act, 2017, I herewith submit an Application for work permit along with the following details:-

1. Name and Address of Applicant:-.....

2. Name and Address of the Applicant's Employer:.....

3. Name of the Employer's Manager:

Contact Number:

4. Applicant's Details:

Nature of Work:..... Designation/Post:..... Passport No.

Qualification: Experience:.....

Duration..... Since..... To.....

Details of Prior Work Approval if taken:.....

5. Details of Prior Work Approval of an institution if taken on the same post:

6. Correspondence Address:

Attached documents:-

A. Passport (of at least 6 months validity) or with Visa if the applicant is in Nepal,

B. Applicant's Resume/Bio-data,

C. Minimum Education Qualification required for related service, Certified Copy of any skill and knowledge,

D. Evidence of Selection by Employer or Acceptance letter given by the Employer,

E. No Objection Letter given by the Ministry of Home Affairs as per Existing law,

Signature of applicants

Date: